

The **Construction Industry Authority of the Philippines (CIAP)** invites all eligible suppliers, contractors and consultants to quote the best offer for the described itemnye (t)5/

**The following are the required document/s to be submitted as attachment/s to the quotation/proposal:**

*(Please submit the documents required to be submitted by the bidder pursuant to Annex "H"-Appendix A of Revised of The 2016 Revised IRR)*

- 1 **Mayor's/Business Permit**
- 2 **PhilGEPS Registration Number**
- 3 **Latest Income/Business Tax Return**
- 4 **Signed Terms of Reference or Technical Specifications, if applicable**
- 5 **BIR Certificate of Registration (BIR Form No. 2303)**

1. All entries shall be typed or written in a clear legible manner.
2. No alternate quotation/offer is allowed, suppliers who submitted more than one quotation shall be automatically disqualified.
3. All prices offered herein are valid, binding and effective for sixty (60) calendar days upon receipt of the bid. Alternative bids shall be rejected.
- 4.
5. CIAP-BAC Technical Working Group may require you to submit documents that will prove your legal, financial and technical capability to undertake this contract.
6. Salient provisions of the IRR of RA 9184: Section 68 - Liquidated Damages and Section 69 - Imposition of Administrative Penalties shall be observed.
7. CIAP reserves the right to reject any and all quotations, declare a failure, or not award the contract pursuant to Sec 41 of the same IRR.
8. In case of tie quotations, suppliers' presence are required during tie breaking through draw lots or toss coin.
9. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed **Terms of Reference/Technical Specifications**.
10. Payment shall be made through **check payment (Landbank)**.
11. For bidders with Landbank of the Philippines Bank Account Number, please write Account Number: \_\_\_\_\_.

Very truly yours,

Russell N. Racelis

			<b>Brand/Model</b>	<b>Unit Price</b>	<b>Total Amount</b>
1	<b>1 Lot</b>	<b>250,000.00</b>	Provision of Venue including Food and Accommodation for the Agency-wide Planning Session of the Construction Industry Authority of the Philippines on February 29 - March 1, 2024		
		<b>250,000.00</b>			

**Signature over Printed Name :**

**Designation/Position :**

**Name of Company :**

**Address :**

**Telephone / Fax :**

**E-mail Address:**

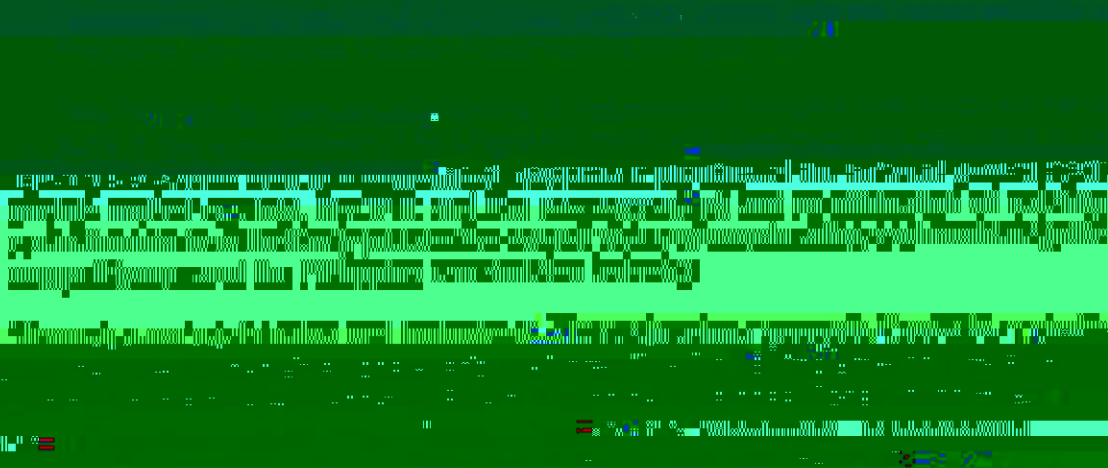
**Company Tax Identification Number :**

## TERMS OF REFERENCE

### Provision of Food, Venue and Accommodation for the Agency-wide Planning Session of the Construction Authority of the Philippines

#### I. Background and Rationale

With its primary mandate of promoting, regulating, and accelerating the development of the construction industry, the Construction Authority of the Philippines (CAIP) is committed to providing quality services to its stakeholders. In line with this, CAIP is conducting an agency-wide planning session to discuss and coordinate the various activities and projects of the agency for the coming year.



1133

1. The CAIP is currently conducting an agency-wide planning session to discuss and coordinate the various activities and projects of the agency for the coming year. The session will be held at the CAIP Conference Center, and the CAIP is seeking proposals from qualified vendors to provide food, venue, and accommodation for the session.

2. The CAIP is seeking proposals from qualified vendors to provide food, venue, and accommodation for the session. The proposals should include a detailed menu, a list of venues, and a list of accommodations. The CAIP will evaluate the proposals based on the following criteria:

- a. The quality of the food and beverages.
- b. The quality of the venue and accommodations.
- c. The quality of the service and customer support.
- d. The overall value for money.

3. The CAIP will select the vendor that offers the best value for money.

4. The selected vendor will be responsible for providing food, venue, and accommodation for the session. The vendor will also be responsible for coordinating with the CAIP staff to ensure that the session runs smoothly.

1133/2023











